Handy Dandy Handout

How to Structure an Essay

INTRO

1. Something to hook the reader
2. Some background on the topic or book
3. Your amazing thesis

BODY

Choose three (or more) things to support your thesis

Discuss each thing in its own paragraph

Find a quotes or examples to support each of your details (usually for prompts surrounding literature or a reading).

QUOTES

1. Find a quote
2. Integrate quote (introduce it/give background, state quotes, close quote/sum it up.

Cite quote: (Author’s last name followed by page number).

CONCLUSION

1. Sum up your argument
2. Restate thesis
3. Close paper with a bang

Remember: To use transition sentences between paragraphs.

**Format:** Time New Roman, Double Spaced, Size 12 Font.

**Sample Set up**

Your Name Here

Date

Class Period

Mind-blowingly Creative Title

Always indent the first line of each paragraph. All other lines should go out to the margins.